



Caltech

Oracle Release 12

Accounts Payable and Purchasing
AP/PO Inquiry
February 3, 2011



Agenda

- R12 AP Inquiry Changes
- AP Inquiry
 - Invoices
 - Payments
 - View Accounting- SLA
 - Suppliers
- PO Inquiry
 - Purchase Orders
- eB Tax
- New and Changed Processes
- Next Steps
- Q&A



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R12 AP Inquiry Changes

- Invoices
 - Line level distributions
- Accounting
 - SLA
- Suppliers
 - HTML, web-based forms



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R12 Invoice Inquiry

Invoice Workbench (Payables Manager)

Batch Control Total Batch Actual Total

R12

Operating Unit	Type
Caltech	

1 General

Summary

- Items
- Retainage
- Prepayments Applied
- Withholding
- Subtotal
- Tax
- Freight
- Miscellaneous
- Total

Find Invoices

Trading Partner

Name Supplier Number

Supplier Site Taxpayer ID

PO Num PO Shipment:

Invoice

Number Terms:

Type Pay Group:

Amounts - Invoice Batch

Dates - Currency

Invoice Status

Status Accounting

Approval Payment

Voucher Audit

Category

Name

Numbers

Holds

Status

Name

Reason

Calculate Balance Owed... Clear New **Find**



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R12 Invoice Inquiry

Invoice header entry with 'General tab' in R12

Invoice Workbench (Payables Manager) - 110601 ENS1

Batch Control Total Batch Actual Total

R12

Operating Unit	Type	PO Number	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice	Invoice Amount	Tax Am
Caltech	Standard	1089116	SAVIN CO	43900	REMIT-HUN	06-JAN-2011	06JAN2011	USD	52.68	

1 General | 2 Lines | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

Summary **New Region**

Items

Retainage

Prepayments Applied

Withholding

Subtotal

Tax

Freight

Miscellaneous

Total

Amount Paid

USD

Status **Combined Region**

Status

Accounted

Approval

Holds

Scheduled Payment Holds

Description

New Button **New Buttons**

Actions... 1 | Calculate Tax | Tax Details | Corrections | Quick Match | Match | All Distributions



Caltech

R12 Invoice Inquiry

Invoice header with 'Lines tab' in R12

Invoice Workbench (Payables Manager) - 110601 ENS1

Batch Control Total Batch Actual Total

R12

Operating Unit	Type	PO Number	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice	Invoice Amount	Tax Amount	Tax Control Amount
Caltech	Standard	1089116	SAVIN CO	43900	REMIT-HUN	06-JAN-2011	06JAN2011	USD	0.00		

New Tab (arrow pointing to the '2 Lines' tab)

1 General | **2 Lines** | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

R12

Total
 Gross Retained Net **New Region** (arrow pointing to the 'Net' field)

Num	Type	Amount	Ship to	Project	Task	Award Number	Expenditure Type	Product Category	Exp Item Date	[]	GL Date	Expe
1	Item	48.00	CALTECH	IMSS.BSA	1.2	GB.IMSS	Computing Services		06-JAN-2011	06-JAN-2011	Calte

New Button (arrow pointing to the 'Distributions' button)

Digcard Line 1 | **Distributions** | Allocations

Actions... 1 | Calculate Tax | Tax Details | Cgrections | Quick Match | Match | All Distributions



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R12 Invoice Inquiry

Invoice taxes in R12 are still charged to the PTA as in R11i.

Distributions (Payables Manager) - Caltech, 06JAN2011, SAVIN CORPORATION dba RICOH BUSINESS SYSTEMS INC

Line Number: 1 Invoice Total: 52.68

Line Description: P.O./Inv. - Inv. matched, Price V Distribution Total: 52.68

R12

Num	Type	Amount	Project	Task	Award Number	Expenditure Type	Description	Account	GL Date
	Item	48.00	IMSS.BSA	1.2	GB.IMSS	Computing Services	P.O./Inv. - Inv. matched, Price Vari	6348.11010001.21001.141.111.IMSS*BSA	06-JAN-20
1	Nonrecoverable Tax	0.24	IMSS.BSA	1.2	GB.IMSS	Computing Services	US_SALES_USE_TAXES - CITY	6348.11010001.21001.141.111.IMSS*BSA	06-JAN-20
1	Nonrecoverable Tax	0.96	IMSS.BSA	1.2	GB.IMSS	Computing Services	US_SALES_USE_TAXES - COUNT	6348.11010001.21001.141.111.IMSS*BSA	06-JAN-20
1	Nonrecoverable Tax	3.48	IMSS.BSA	1.2	GB.IMSS	Computing Services	US_SALES_USE_TAXES - STATE	6348.11010001.21001.141.111.IMSS*BSA	06-JAN-20



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R12 Invoice Inquiry

Tax Lines summary (Caltech) - 102398505

Taxable amounts by line number

Tax Lines Summary

Line Number	Tax Regime Code	Tax	Jurisdiction	Tax Status	Rate Name	Rate	Tax Amount	Inclusive	Can
1	US-Tax	ALASALES-SA		STANDARD	09A-LA-SALES	9.75	6.38	<input type="checkbox"/>	<input type="checkbox"/>
2	US-Tax	ALASALES-SA		STANDARD	09A-LA-SALES	9.75	0.49	<input type="checkbox"/>	<input type="checkbox"/>
3	US-Tax	ALASALES-SA		STANDARD	09A-LA-SALES	9.75	0.01	<input type="checkbox"/>	<input type="checkbox"/>
4	US-Tax	ALASALES-SA		STANDARD	09A-LA-SALES	9.75	0.00	<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>
								<input type="checkbox"/>	<input type="checkbox"/>

Tax Regime: US-Tax
 Tax: ALASALES-SALES
 Tax Status: STANDARD
 Tax Jurisdiction:

Tax Regime Description: US-Tax
 Tax Name: Alasales-Sales
 Tax Status Description:
 Tax Jurisdiction Description:

Detail Tax Lines Allocate OK Cancel



R12 Payment Inquiry

Same as in 11i

Find Payments

Payment

Numbers -

Dates -

Amounts - Curr

Operating Unit Bank Account

Payment Method Document Name

Payment Process Profile Payment Process Request

Payee

Payee Name

Supplier Number

Taxpayer ID

Supplier Site

Paid To Name

Remit To Account

Voucher Audit

Category

Sequence Name

Number From

Number To

Status

Status

Dates -

Accounted

IMSS - Information Management System and Services



R12 Payment Inquiry

Same as in 11i

Payments (Payables Manager)

Type	Operating Unit	Trading Partner	Supplier Number	Supplier Site	Trading Partner Address
Payment	Caltech	SOUTHERN UNIVERSITY	18181	REMIT-BATON RO1	PO Box 9380 Baton Roug

Number	Date	Amount	GL Date	Payment Amount
52782212	08-JAN-2010	8,002.12	05-MAY-2010	8,002.12

Payment Overview (Payables Manager)

Operating Unit	Caltech	Payee	Paid To Name: SOUTHERN UNIVERSITY
Number	3316469		Taxpayer ID:
Currency	USD		Supplier Number: 18181
Amount	8,002.12		Site: REMIT-BATON
Date	05-MAY-2010		Address
Payment Process Request	100505PAY1		PO Box 9380
Voucher			Baton Rouge, LA 70813
Status	Reconciled		United States
Cleared Amount	8,002.12		Bank
Cleared Date	14-JUN-2010		Name: Bank of America
Void Date			Account: Controlled Vendor Disbursement
Maturity Date			Payment Document:
			Payment Method: Check
			Payment Process Profile:

Invoices

Number	Amount Paid	GL Date	Description
52782212	8,002.12	05-MAY-2010	INV#5-27822-12



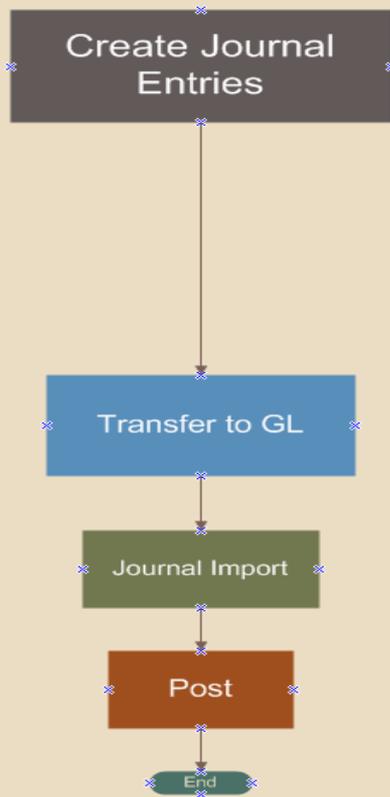
R12 SLA

- The SLA (Subledger Accounting)
 - Rule based accounting engine where the journal entries are created and stored in R12
- Allows multiple accounting representation for a single accounting event
- Builds flexibility and enables compliance with changing accounting regulations

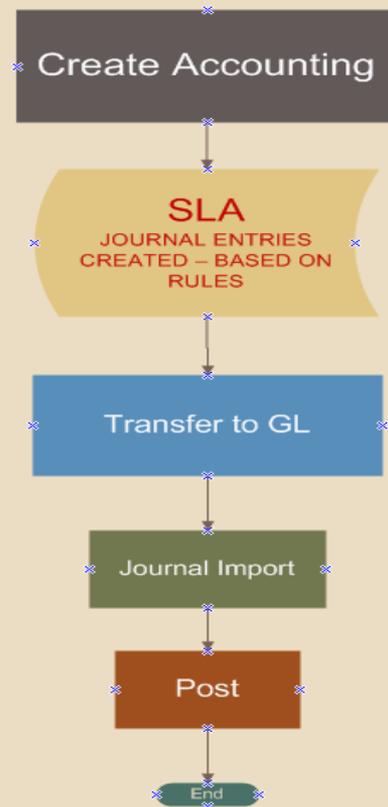


R12 Subledger Accounting

R11i



R12





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R12 View Accounting

Navigation path is still the same: Tools>View Accounting

File Edit View Folder Tools Window Help

Payments (Payables Manag...

Type	Operating Unit	Trading Partner	Supplier Number	Supplier Site	Trading Partner Address
<input checked="" type="checkbox"/> Paymer	Caltech	SOUTHERN UNIVERSITY	18181	REMIT-BATON RO1	PO Box 9380 Baton Roug
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

Number	Date	Amount	GL Date	Payment Amount []
<input checked="" type="checkbox"/> 52782212	08-JAN-2010	8,002.12	05-MAY-2010	8,002.12
<input type="checkbox"/>				

Description: INV#5-27822-12

Invoice Overview

Accounting: Processed

Payment Overview



R12 View Accounting

Accounting Entries in the SLA

ORACLE Preferences Help Personalize Page Close Window

Subledger Journal Entry Lines

Advanced Search

Personalize Advanced Search: (QueryRN.AdvancedSearchRN)
Specify parameters and values to filter the data that is displayed in your results set.

Show table data when all conditions are met.
 Show table data when any condition is met.

Ledger is
Balancing Segment is
Natural Account Segment is
GL Date is

Add Another

Select Subledger Journal Entry Line: |

Select	Ledger	Account	AccountDescription	GL Date	Accounting Class	Accounted DR	Accounted CR	Supporting References
<input checked="" type="radio"/>	Caltech	1112.10010001.00000.211.111.000	Campus Controlled Disburs.Campus Bank Funds.Default.For Finance use only.CIT Cash Basis Entity.NA	16-Jun-2010	Cash Clearing	8,002.12		⌘
<input type="radio"/>	Caltech	1112.10010001.00000.211.111.000	Campus Controlled Disburs.Campus Bank Funds.Default.For Finance use only.CIT Cash Basis Entity.NA	16-Jun-2010	Cash		8,002.12	⌘
<input type="radio"/>	Caltech	2207.11010001.00000.211.111.000	Accounts Payable Control .General Support Funds.Default.For Finance use only.CIT Cash Basis Entity.NA	05-May-2010	Liability	8,002.12		⌘
<input type="radio"/>	Caltech	1112.10010001.00000.211.111.000	Campus Controlled Disburs.Campus Bank Funds.Default.For Finance use only.CIT Cash Basis Entity.NA	05-May-2010	Cash Clearing		8,002.12	⌘



R12 View Accounting

Accounting Entries in the SLA

Subledger Journal Entry

Ledger **Caltech**
 Journal Entry Status **Final**
 Balance Type **Actual**
 GL Date **16-Jun-2010**

[View T-Account](#) [View Supporting References](#)
 Category **Reconciled Payments**
 Completion Date
 Journal Entry Type **Standard**
 Description

Transaction Information

Bank Name **Bank of America**
 Bank Account Number **TEST_ACCTNUM**
 Payment Document Name
 Payment Method **CHECK**
 Payment Amount **8002.12**
 Document Sequence Name
 Document Sequence Number

Bank Branch Name **Los Angeles Main**
 Document Number **3316469**
 Currency **USD**
 Payment Date **05-MAY-2010 00:00:00**
 Party Name **SOUTHERN UNIVERSITY**

[Show Additional Information](#)

Lines

[Export](#)

Details	Number	Account	Accounting Class	Entered Currency	Entered DR	Entered CR	Accounted DR (USD)	Accounted CR (USD)	Supporting References
Show	1	1112.10010001.00000.211.111.000	Cash Clearing	USD	8,002.12		8,002.12		00
Show	2	1112.10010001.00000.211.111.000	Cash	USD		8,002.12		8,002.12	00

Accounted Amounts

Accounted DR (USD) **8,002.12**

Accounted CR (USD) **8,002.12**

[Return to Subledger Journal Entry Lines](#)

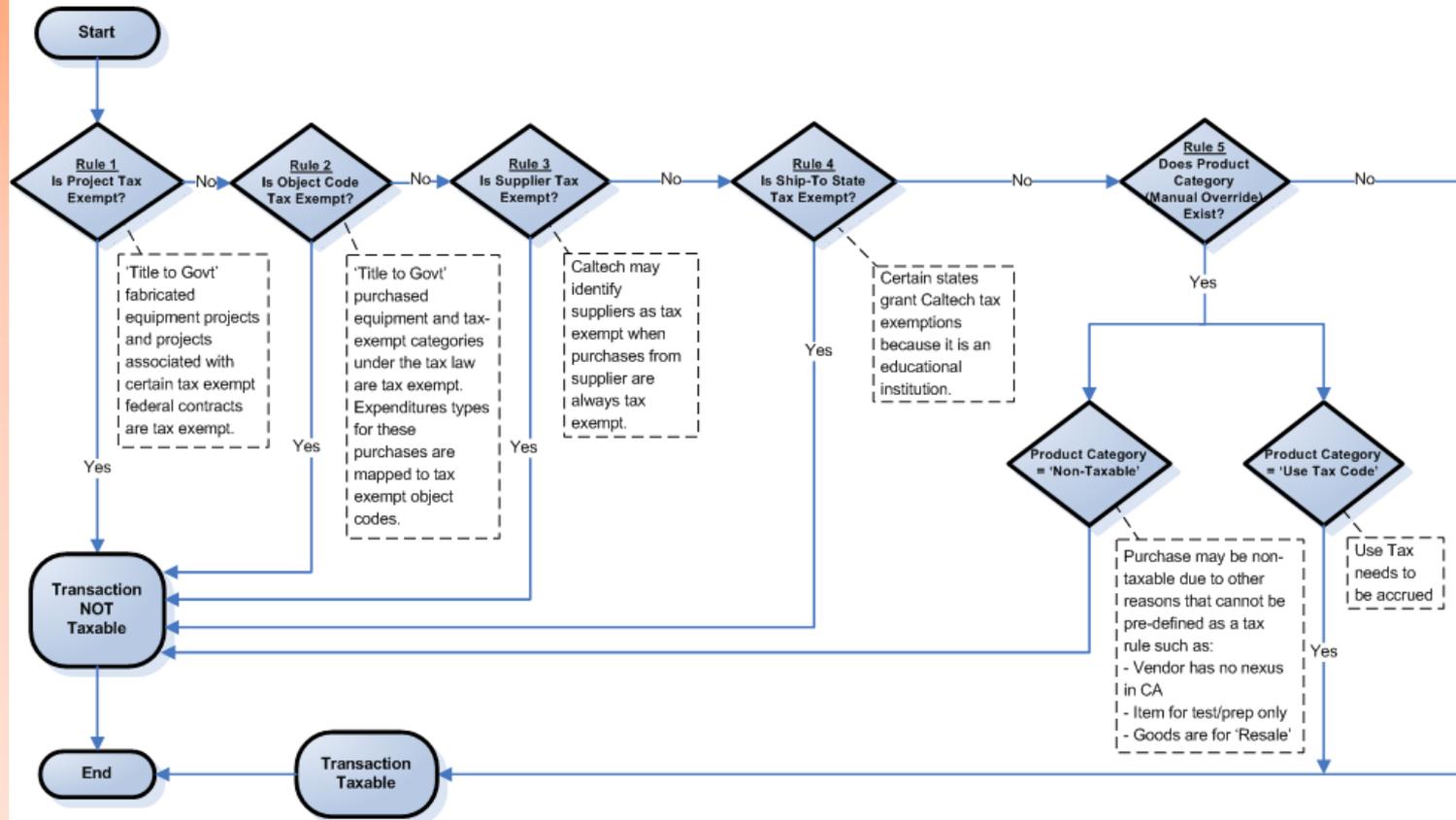


- eB Tax is a new module in R12 and it must be set up in order to process sales and use tax in Payables.

- Changes to sales and use tax process
 - In 11i, buyers and/or AP processors enter tax codes on PO's and invoices; tax calculated based on tax codes.
 - In R12, **Caltech defined** business rules will determine the taxability of a transaction; tax rate applied based on ship-to location.
 - Override is allowed at the transaction level (from taxable to tax exempt). Tax department will set out business guidelines on when override is appropriate.



Tax Determination in e-B Tax





R12 New Processes

○ Tax Override

- Refer to guidelines set by Tax Department and Procurement Department if there is a request to override default taxability determined by eBTax Rules

○ Tax Exempt Suppliers

- Since one of the R12 eB Tax rules is based on the tax exempt status of suppliers, Supplier Management will need to track the tax status when setting up new suppliers.

○ Employee Supplier Address

- Employee Supplier Address will not be maintained by Supplier Management separately from HR. One of the HR addresses will be used for expense reimbursement.

○ Cost Transfer

- Custom Process (details on following slides).



R12 Cost Transfer

- ⦿ In 11i, Supplier Cost Transfers are initiated from Grants (OGM) and Oracle automatically update the **original AP Invoice**.
- ⦿ In R12, Oracle no longer supports initiating Supplier Cost Transfer from Grants.
- ⦿ In R12, IMSS partnered with Oracle to create a **custom** solution similar to the 11i process.



R12 Cost Transfers

◎ Changes:

- Supplier invoice splits must be done in AP not OGM.
- Adjustments shown as **zero-dollar invoices** instead of adjustments within the original invoices.
 - Auto number Zero-Dollar Invoices, EX:
 - ORIGINAL Invoice #: **1929**
 - C/T Zero Dollar Invoice #: **1929-XFR1**
- In rare cases, invoices may not be net to zero due to transfers between taxable \leftrightarrow non-taxable PTAs. Invoices will be put on hold automatically and AP must either accrue use tax or write off.



R12 Cost Transfers

⦿ Changes

- Subsequent manual adjustments to invoices that have been cost transferred should be made to the zero dollar invoices.
- 'Zero-dollar' invoices will be 'paid' out of a separate bank account that will be used just for cost transfer zero dollar invoices.



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Q&A