Oracle Release 12

Purchasing and Accounts Payable
Supplier Management
February 2, 2011

Agenda

- Suppliers Management Overview
- Supplier Creation
  - R11i
  - R12
- Employee Suppliers
  - Review Site Info Address
- Tax Exempt Suppliers
- Q&A

R12 Suppliers

- Supplier Management Overview
  - Full Web-based Forms
  - Additional fields to capture more information
  - Supplier bank information moved to supplier form
  - Enhanced privacy feature does not display employee supplier address
  - Supplier management is now part of a new Oracle module: Trading Community Architecture (TCA)
    - Oracle Trading Community Architecture (TCA) is a module/ data model that allows you to centrally manage complex information about the parties, or customers, who belong to your commercial community, including organizations, locations, and the network of hierarchical relationships among them.

R12 Supplier Creation

- In R12, high level navigation region will be on the left of the form.
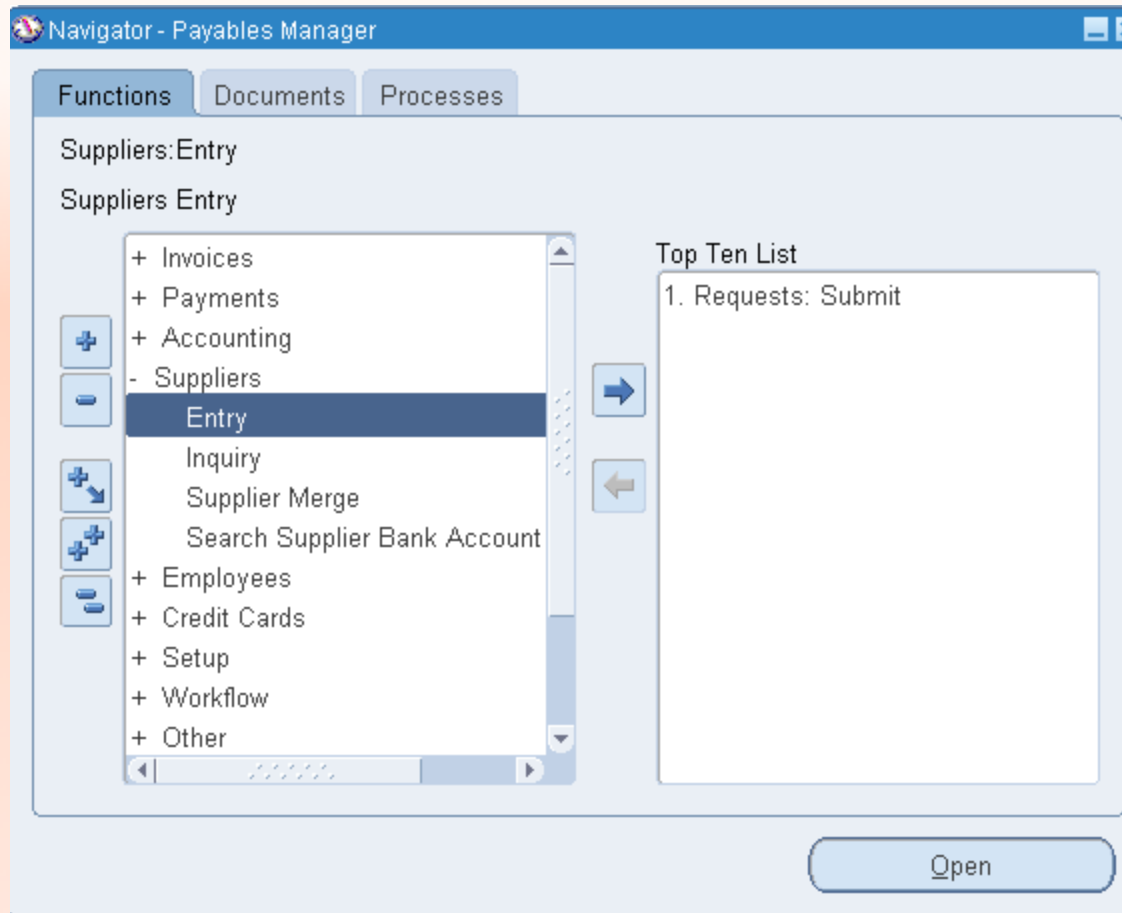
- In R12, high level regions are navigated from top to bottom.

- In R12, there are lower level navigation regions that contain folders

R12 Supplier Creation

Navigation:

R12 Supplier Creation

Create New Supplier Record: It is best to search first to ensure that duplicate suppliers are not being created.

R12 Supplier Creation

Create New Supplier: enter the supplier organization information as displayed below.   Fields with an asterisk (*) are required.

R12 Supplier Creation

Create New Supplier. CIT additional details in the DFF.

R12 Supplier Creation

Create Supplier - Organization Region

R12 Supplier Creation

Create Supplier - Organization Region <additional optional fields>

Organization

D-U-N-S Number		Chief Executive Name	
Legal Structure	🔍	Chief Executive Title	
Principal Name			
Year Established		Principal Title	
Incorporation Year			
Control Year			
Mission Statement			

Total Employees

Organization Total		Corporate Total	
Organization Total Type		Corporate Total Type	

Tax and Financial Information

Taxpayer ID		Analysis Year	
Tax Registration Num		Currency Preference	🔍
	VAT Number.	Annual Revenue	
Fiscal Year End		Potential Revenue	
	☐ Federal Agency		For next fiscal year.

R12 Supplier Creation

Create Supplier - Organization Region <can add attachments if needed>

R12 Supplier Creation

Create Supplier – Address Book Region to add supplier sites

R12 Supplier Creation

Create Supplier – Address Book Region to add supplier sites

Suppliers: Address Book >

Create Address: Confirm Details

* Indicates required field

Supplier Name **NOVA UNIVERSITY**   Supplier Number **67366**

Address Details

Personalize "Address Details"
Personalize Stack Layout: (extndRegion.AddrDet1.addressCreateUpdateStack)

* Country	United States
* Address Line 1	123 S Clark Street
Address Line 2	
Address Line 3	
Address Line 4	
City	Chicago
County	Cook
State	IL
Postal Code	60603
* Address Name	CHICAGO - MAIN
Addressee	Business Office
Geography Code Override	
Language	

R12 Supplier Creation

Create Supplier – Address Book Region to add supplier sites

R12 Supplier Creation

Create Supplier – Add site to Operating Unit

R12 Supplier Creation

Create Supplier – Contact Directory region – Add supplier contact

R12 Supplier Creation

Create Supplier – Contact Directory region – Add supplier contact

R12 Supplier Creation

Create Supplier – Business Classification region – Add designation if applicable

R12 Supplier Creation

Create Supplier – Banking Details region – Add/Create bank accounts. This is a change from R11i.

R12 Supplier Creation

Create Supplier – Banking Details region – Add/Create bank accounts

R12 Supplier Creation

Create Supplier – Banking Details region – Add/Create bank accounts

R12 Supplier Creation

Create Supplier – Tax and reporting region captures the transaction tax information for the supplier.

R12 Supplier Creation

Create Supplier – Tax Details captures Federal & State reporting requirements for the supplier.

R12 Supplier Creation

Create Supplier – Purchasing region

R12 Supplier Creation

Create Supplier – Receiving region

R12 Supplier Creation

Create Supplier – Payment Details region identifies default payment methods.

Update NOVA UNIVERSITY - 67366: Payment Details

Cancel Save

Payment Details

☐ **Payment Methods**

✓**TIP** You can choose one payment method to default on documents for the payee. A default payment method is optional.

Add   ◁ Previous | 1-10 of 14 ▼ | Next 4 ▷

Payment Method	Default	End Date	
Check	☐ Default		🗓
CIT PETTY CASH	☐ Default		🗓
CIT-ACH	☐ Default		🗓
CIT-Check	☑ Default		🗓
CIT-EFT	☐ Default		🗓
CIT-Electronic	☐ Default		🗓
CIT-Quick Cash	☐ Default		🗓
CIT-WIRE	☐ Default		🗓
Comcheck Payment method	☐ Default		🗓
Cost Transfer	☐ Default		🗓

Side navigation:
- Quick Update
- Company Profile
  - Organization
  - Tax Details
  - Address Book
  - Contact Directory
  - Business Classification
  - Products & Services
  - Banking Details
  - Surveys
- Terms and Control
  - Accounting
  - Tax and Reporting
  - Purchasing
  - Receiving
  - **Payment Details**
  - Relationship
  - Invoice Management

R12 Supplier Creation

Create Supplier – Payment Details region - add remit email

R12 Supplier Creation

Create Supplier – Relationship region

R12 Supplier Creation

Create Supplier – Invoice management region identifies terms and invoice match options.

R12 Supplier Creation

Create Supplier – Invoice management region

R12 Supplier Creation

Create Supplier – Invoice management region

R12 Employee Suppliers

- Employee Supplier Address
  - Employee Supplier Address will not be maintained by Supplier Management separately from HR. One of the HR addresses will be used for expense reimbursement.

R12 Employee Suppliers

Supplier: Add site. Note: Employee address maintained in HR and not visible from Payables

R12 Employee Suppliers

Supplier: only the Provisional site will be available to add for employee suppliers.

R12 Employee Suppliers

Supplier: Select the site purpose by checking the boxes, then save the record.

R12 New Processes

- Tax Exempt Suppliers
  - Since one of the R12 eB Tax rules is based on the tax exempt status of suppliers, Supplier Management will need to track the tax status when setting up new suppliers.

  - To specify a supplier as tax exempt, update the tax details region as displayed on the next slide.

R12 Supplier Creation

Create Supplier – Specify Supplier as Tax Exempt – if applicable

R12 Demo

- Create New Supplier
  - Create External Supplier
  - Specify Supplier as Tax Exempt

- Query Employee Supplier
  - Update Employee Supplier Record

Q&A